

DRAFT

June/July Finance Committee Meeting

October 14, 2017 - 9:00 a.m.

Danish American Center, Minneapolis

1. June/July 2017 financial reports were reviewed.
2. Folk school charge for 2017 was \$245/person over age 1. Folk school charge for 2018 will increase to \$250/person over age 1. Motion made by Janis W., seconded by Nan M. to recommend to board no change in 2018 June/July camp fee structure. Motion carries.
3. Danish American Center Annual Membership is \$100/year. This is paid by 2/3 family camp and 1/3 folk camp. Motion made by Janis W., seconded by Anna M. to continue membership for 2018. Motion carries.
4. The tent rental by Danebod Folk School amounted to \$600 in 2017 (\$300 per June and July camp). Motion made by Janis W., seconded by Nan M. to continue tent rental in 2018. Motion carries.
5. Cost for June/July website domain with VistaPrint is \$99/year. Motion made by Janis W., seconded by Nan M. to continue with this website domain. Motion carries.
6. Fundraising efforts for 2017 were allocated one-half to Scholarship Fund and one-half to General Fund. Recommendation to change allocation for 2018 camp year and to clearly relay change to campers. Motion made by Janis W., seconded by Nan M. to recommend to Board the a.) Fundraising efforts for 2018 will be up to each individual camp; b.) Allocation of fundraising funds go to one-half Scholarship Fund and one-half Accessible House Project at Danebod Folk School with the understanding if funds are not utilized they will be returned and go to Scholarship Fund. Motion carries with 1 against.
7. We reviewed the Square Credit Card processing and will again offer this in 2018 for “at camp final payments” only. Need to include a notice of this service on the registration form.
8. We next discussed financial considerations for the camps.
 - a. All camps need to determine if a sound system resource position is required. What sound equipment is used at each camp? How does it get there? Who maintains it? Where does it go at the end of each camp?
 - b. Request made to look into a digital piano for pavilion - preferably a decent console, 2nd hand in good condition. Possible cost up to \$3,000.00.
9. Motion made by Janis W., seconded by Nan M. to recommend to board a one-time \$5,000.00 payment from the general fund to the Accessible House Project. Motion carries.

Meeting adjourned approximately 11:00 a.m.

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11:30 a.m. to 12:30 p.m. - a potluck lunch was served.

12:30 p.m. - Group singing in the atrium.

DANEOD FAMILY CAMPS BOARD ANNUAL MEETING

SATURDAY, OCTOBER 14, 2017

DANISH AMERICAN CENTER, MINNEAPOLIS

MINUTES

Meeting called to order at 1:27 p.m. by President Annalise Munnich

In attendance: Annalise Munnich*, Joel Mortensen*, Bill Coalson*, Grethe Bornhoft*, Margie Bornhoft, Erik Juhl*, John Nielsen, Karen Vierstraete Werth*, Nan Miller*, Leah Gruhn*, Kate Van Eyck*, Janis Weikle*, Lisa Sinclair*, Melissa Anderson*, Nick Legeros*, Andrea Juhl*, Linda Jacobson*, Scott Jacobson*, Kirsten Olsen, Tina Maynor*, Anna Murray*, Lars Olsen*, Anna Bullard*, Carla Mortensen, SvenErik Olsen. (* represents voting member or voting member by proxy)

Review and acceptance of agenda.

Motion made, seconded and unanimously carries to accept agenda with addition of Finance Committee after Accessible Housing and Sound System.

October 2016 minutes. Motion made, seconded and unanimously carries to accept October 2016 minutes as presented.

Election Reports

June camp - Nan Miller and Alex Dixon terms expire. Michael Schwartz and Gerry Werth terms expire 2018. Nan Miller will complete Gerry Werth's term thru 2018. Leah Gruhn and Melissa Anderson terms expire 2019. Newly elected Karen Vierstraete Werth and Kate Van Eyck with terms expiring in 2020. 2018 camp directors: Kate Van Eyck and Janis Weikle

July camp - Joel Mortensen and Anika Kildegaard terms expire. Dennis Spader and Bill Coalson terms expire 2018. Anna Murray and Tina Maynor terms expire 2019. Newly elected Lars Olsen and Anna Bullard with terms expiring in 2020. 2018 camp directors: Frank & Karly Randall

August camp - Karri Brady and Chris Kehew terms expire. Jim Quartemont and Andrea Juhl terms expire 2018. Linda Jacobson and Grethe Bornhoft terms expire 2019. Newly elected Nick Legeros and Alan Gift with terms expiring in 2020. 2018 camp directors: Grethe Bornhoft and Margie Bornhoft

Guidelines update - Nothing to report. Janis will create a draft for distribution and hi-light any changes and distribute with minutes - to be reviewed at next meeting.

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Folk School Centennial Committee reported on all the activities that took place for the summer events. Erik Hansen presented at the Fall Meeting and it was suggested copies of the presentation be available for each camp to look at. 2018 will recognize anniversary of tornado.

Margie Bornhoft presented an update on the accessible housing project.

- Revised design target price is \$350,000.00.
- Fundraising has begun.
- Requests were made from each camp for donation considerations and responses gave the impression that the \$350,000 goal was attainable.
- Should include donation information on the website.
- The family of Bill & Becky Coalson (from July camp) indicated they would donate \$100,000.00 toward the project and really hope it becomes a reality.
- There was some discussion as to how the camps would decide who would stay in the new building during camp. Consensus is it will be up to each individual camp director to determine.

The June/July voting on recommendations from Finance Committee will take place just before conclusion of Annual Meeting.

Next Margie Bornhoft presented the Danebod Folk School Committee report.

- They are increasing the fee we pay the Folk School from \$245/person over age 1 in 2017, to \$250/person over age 1 in 2018.
- Folk School would like to discourage sheet rental during the camps.
- There are issues with serving food for special dietary needs and that some who have not requested special dietary needs are going thru the line creating a shortage for those that have requested it.
- Food Committee created: Camps have requested looking for more protein options. Asked for volunteers from each camp to meet with head cook. June, Leah G., July, Lars O., August, Linda J.
- Folk school would like expedited payments.
- Had to replace convection oven at \$5K and big stove at \$8K.

Clarification was requested for what annual meeting host is responsible for.

- Set up and clean up of potluck
- Paper products and beverages
- Piano player for singing.

People should submit agenda items for annual meeting, to the President.

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Motion made by Nan M., seconded by Tina M. and unanimously carries to accept the Key Dates 2018 document with changes:

- August 20, 2018: Issue June and July final payment to Folk School.
- September 1, 2018: June, July and August copy of camp notebook to Carla Larsen
- Added the 2021 camp dates.

Electing Officers/Nominating Committee 2018

The two offices open for election are: President and Vice President, each serving a 1-year term. Slate presented included Annalise Munnich for President and Linda Jacobson for Vice President. Motion made by Grethe B., seconded by Nan M. and unanimously carries to accept the slate as presented.

New Business:

Camp Sharing - There were discussions on a commercial grade coffee/espresso machine that the camps could possibly purchase. August camp owns their own. Linda Jacobson may have a lead on one and will check into it.

Coffee Committee formed to review options: Linda Jacobson, Gibbs Maynor, Kai Olsen, Lisa O'Dean's, Jere Mohr, Anna Bullard. Group needs to delegate a chairman.

WiFi - There were discussions regarding the challenge for each camp accessing the Folk School WiFi service. Linda Jacobson demonstrated a portable WiFi unit available from Verizon Wireless that she uses. June and July authorized Treasurer to get a box, service up to \$100 for June and July. Will be at Director discretion for access and reimbursement.

Next discussion was the sound system. In June, Neal brings the equipment. Some stays in the gym hall. It is stored between June and July. June to follow up with Neal as to responsibilities before, during and post-camp. Also, are there any updates or items needed for the sound system?

There was also discussion on consideration of getting a console electric piano for the pavilion. Linda Jacobson will check with Folk Board and get back to us if they have interest.

It was suggested the camps create a "Wish List" for future financial considerations and discuss at future board meetings.

Karen Vierstraete Werth reported they will be planting a tree in honor of Gerry next weekend at Danebod.

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Paul Sorensen provided a list of trees to Danebod of hardy for MN zone as the ash will eventually be gone.

The June/July camps voted on the following recommendations from the June/July Finance Committee:

1. Motion made, seconded of no change to 2018 June/July camp fee structure. Motion carries.
2. Motion made, seconded to continue Danish American Center membership for 2018 which is prorated between the three camps. Motion carries.
3. Motion made, seconded to continue tent rental in 2018 with 1/4 expense to be paid June camp and 1/4 expense to be paid by July camp. Motion carries.
4. Motion made, seconded to continue with VistaPrint website domain. Motion carries.
5. Motion made, seconded regarding fundraising efforts for June/July 2018 camps: a.) Fundraising efforts for 2018 will be up to each individual camp; b.) Allocation of fundraising funds taken in will go to one-half Scholarship Fund and one-half Accessible House Project at Danebod Folk School with the understanding if funds are not utilized they will be returned and go to Scholarship Fund. Motion carries.
6. Motion made, seconded to make a one-time \$5,000.00 payment from the general fund to the Accessible House Project. Motion carries.

Meeting adjourned approximately 3:58 p.m. with breakout sessions to follow.

Janis Weikle

Janis Weikle, Treasurer
(Acting Secretary for the meeting)

Suggestions following the meeting:

Store names, addresses and emails in google docs where only accessible to board and mailing coordinator.

Store copy of notebook in google docs. Would only be accessible to board and mailing coordinator and not public information.