

Danebod Family Camps 2021 Annual Board Meeting

Saturday, October 9th, 2021

9:30 am

Held via Zoom

In attendance:

Executive Committee: Maia Olsen (July, President); Rus Weikle (June/July, Vice President); SvenErik Olsen (July, Secretary); Janis Weikle (June/July, Treasurer)

June Board Members: Bea Grant, Val Leussler, Nan Miller, Xander Nielsen, Anton Werth

July Board Members: Anna Murray, Evan Sorensen- London, Gerta Sorensen-London, ErikPeter Walker

August Board Members: Annette Brickley

Additional Attendees: Susan Jacobsen (July, Nom. Committee); Renee Showalter-Hansen (July)

1. Acceptance of Agenda.
 - a. Agenda proposed by Pres. Olsen; motion by Janis, Rus seconded. Motion carried.
2. Acceptance of October 2020 meeting minutes
 - a. Janis identified some typos and missing adjournment time. Motion to pass as amended by Janis, Nan seconded. Motion carried.
3. Reviewing COVID-19 decision-making
 - a. What went well / could be improved on 2021 process? Timeline? Communication and input from campers?
 - i. Folk school made a recommendation to the church board, who made the decision to cancel camp. The board held a board meeting to approve the “emergency section” so there was clarity and a pathway forward for in-person activities due to COVID-19. This included choosing directors and electing board members.

The emergency section covers everything the board has learned in the past two years of the pandemic.

- ii. Anything to adjust on approved language for Emergencies?
 - 1. Nan pointed out contradictory language regarding the discretion of directors to cancel camp. Maia made clarifying changes.. Janis: Danebod Folk School is a committee of the church board. Coordination between camps and folk school?
 - a. Janis moved to approve emergency section guideline changes as amended. Anna seconded. Motion carried.

4. Camp Sharing – virtual activities

- a. June:
 - i. Nan reported on June’s hybrid camp. They held Virtual camp via Zoom for four days, and also held three days of in-person opportunities. Largest participation was 101 people on Thursday online. 78 people in person held at a park in St. Paul. Activities included music, dancing, activities, crafts and Grundtvig’s Grounds coffeehouse. All costs were covered and over \$1000 was raised for the scholarship fund. There was no vaccination requirement because of the children attending; masks and social distancing were voluntary. (Camp happened prior to the Delta variant, so these decisions reflect that).
 - ii. Throughout the coming year, June will hold online camp activities (GG every Friday, monthly crafts meeting, quarterly singing event online). Anton Werth and Nan Miller were elected to the board (replacing Van Eyck and Karen Werth).
 - iii. Xander showed the board the notebook was created for June 2021 camp.
- b. July:
 - i. SvenErik held a singing session on the Friday of the week camp would have been, with over 22 people attending, including one from Denmark.

- ii. Two outgoing July members are Lars Olsen and Anna Bullard. Susan opted not to finish out the 4th year of the term that resulted from the Covid-19 “lost” year. Evan Sorensen-London was elected to one of the board seats. The other seat is currently vacant, as is the one year of Susan’s term. The board will continue to search for campers to fill these seats.
- c. August:
 - i. The camp held their annual meeting. There was little interest in virtual activities, although a few families gathered and rented out the new dorm space at the folk school, and had skits, campfires and other activities.
 - ii. All sitting board members were reelected.

5. Danebod Folk School Committee report

- a. Maia read through updates from the committee:
 - i. Camper rate set by committee will stay at \$275 for full time camper.
 - ii. New playground equipment installed.
 - iii. Received grant from Minn Hist Soc for potential elevator and conditions assessment of bldg, removal of bats, applied for second grant from MHS need to install fire suppression system.
 - iv. The campus will be reopened in November for the first post-Covid large group gathering.
 - v. They have not yet replaced the caretaker. Karen was put on leave with COVID pay but eventually resigned.
 - vi. Brenda Knutsen has been hired as a cleaner.
 - vii. The lodge has been open throughout summer for family groups and multifamily rentals.
 - viii. Attempts to find a head cook for June and July have thus far been unsuccessful. Val asked if camps would be permitted to hire their own cooks or cook themselves. It is the folk school’s responsibility to provide a head cook, who then recruits the

assisting kitchen staff. If they have no luck finding anyone, it is possible they would be open to other options.

- ix. Nan: Are they going to have the church of DFSC impose any requirements for covid prevention, masking and/or vaccination. Janis said It will depend on the CDC guidelines. If the camp can be held, Janis recommended we use our March 1st deadline once again or after the March church board meeting if need be.

6. Finance Committee Report

- a. Reviewed the finances: currently have \$21,00 in general fund, \$1200 allocated for sound system. Scholarship at \$7000, Janis moved to keep the 2022 camp rates the same as set in 2020. Continue DAC membership. Continue tent rental if affordable. Website rental. Zoom account. Set fundraising: half to school, half to gen, fundraisers NOT required. January in person January 22nd to discuss camp funding, resources and scholarship formatted. All full time rates ages 1-5 were not increased, the rest were raised.
 - i. Janis moved. Nan seconded.
 - ii. Discussion: We were mistakenly billed for porta potties that we didn't request. Janis said that there was miscommunication but she will get clarification to make sure the camp hasn't been charged.
 - iii. ACTION: Janis will get clarification on porta potty billing.
 - iv. Motion carried.
 - v. ACTION: Susan will talk to the office and see what the largest space is for a January 2022 half day meeting of finance committee, registrars, former and current directors. etc

New Business

7. Guidelines Review

- a. A Guidelines working group met in December 2020, February 2021 and March 2021. The group reviewed and amended the camp guidelines

both in terms of Covid-19-related “emergency” language and outdated and incorrect language including

- i. memberships and voting eligibility, office term lengths, interim board membership and proxy board meeting attendees. (See Revised Guidelines document attached)
 1. Janis moved to accept the changes. Maia seconded.
Motion carried.
- ii. Board Meetings: all reference to August removed; new spring planning meeting section.
 1. Janis moved, Gerta second. Motion approved.
- iii. Duties of the officers were updated (see revised guidelines)
 1. Janis moved, EP seconded. Motion approved.
- iv. Amendments language:
 1. Nan suggested adding “Amendments” language: These guidelines may be amended at any meeting of the board by a majority vote of the quorum of those present when the consideration of the amendments is in the published agenda. Those amendments will be communicated to general campers by the Executive Committee and need to be actual agenda items.
 2. Janis moved as presented with changes (see revised guidelines). Nan seconded. Motion approved.
- v. Registrar: Registrars are appointed by the directors. All registrar info is presented to the treasurer. Jani suggested not adding a term to this position; people would need to be trained over at least two camps.
 1. Maia moved to adopt the newly updated and revised guidelines (see revised guidelines). Sven seconded.
Motion approved.
- vi. Committees or nominating process
 1. Nan suggested adding language re: recruiting and nominating. Janis moved to approve the addition of this language, Gerta second. Motion approved.

8. Role of August in board functions and structure:

- a. There was discussion of whether to reduce or eliminate August's involvement on the DFC board.
 - i. Nan moved to amend to remove August from the "DFC Board Members" language so that it will now read "Board membership from June & July". Rus seconded.
 - 1. Discussion: Annette Brickley from August camp concurred with the motion to remove August camp's voting power from the board. Motion carried. Maia suggested that a formal letter about the decision re: August's members no longer having votes be sent to the board. There was discussion to designate a DFC liaison from August to be present at upcoming DFC board meetings. Annette would prefer that the camps co-sign this letter, while Susan felt that August should initiate it to make it more palatable to June & July campers. There was a discussion about DAC membership and Susan said it would not be possible for the two separate organizations to maintain one DAC membership, as this was past practice at DAC.
 - a. Motion carried.

9. Maintaining sustainability and leadership development

- a. The Leadership Summit did not happen this year due to COVID-19 but Rus said that he hopes there can be a leadership summit in 2022. where sustainability issues, resource and leadership development can be discussed.

10. Board communication and operations

- a. Zoom Account management: Janet amended guidelines to read that the Secretary will be the primary contact for the Zoom account and will maintain the calendar, so as to avoid double bookings and keep tabs on who is using the account. Janis will contact the directors about the new protocol.
 - i. Janis moved this item, Maia seconded it. Motion approved unanimously.

- b. Monthly communication to board (could be a goal?) report...
 - i. Bea suggested having a monthly communication be sent to campers by the board with updates and news. The executive committee agreed to discuss goals for the implementation of improved communications at an upcoming meeting.
 - ii. Bea also suggested providing a welcome packet or briefing for incoming board members, with a list of executive committee and board members, a copy of Robert's Rules of order etc She also suggested creating a Google Drive with past agendas and minutes that will be accessible to the entire board. It was suggested that the notebook of historical camp information given to directors could be uploaded to this drive. Gerta suggested that Slack could be an alternative to email communications for the board.
 - 1. Janis moved that the executive committee reconvene and develop a communication plan, decide responsibilities, implement the changes and review at the 2022 fall boarding meeting. Rus seconded. Motion carried.

AOB (Any Other Business)

11.Key Dates 2021: Misrepresent June 18th - 24th. Add January 22nd, 2022 as finance committee and camper meeting.

- a. ACTION: Janis will send Sven an editable document.
- b. Nan moved to accept document with changes. Janis seconded. Motion approved.

12.Electing Officers/Nominating Committee 2021

- a. Term Lengths and Election Schedule::
 - i. The board discussed changing the lengths of terms for the executive committee officers. The board decided to amend the guidelines and change all officer terms to a period of four years on the following schedule:

1. 2021: President (2021 - 2024)
 2. 2022: Treasurer (2022 - 2025)
 3. 2023: Vice President (2023 - 2026)
 4. 2024: Secretary (2024 - 2027)
- ii. To make these terms line up, Janis suggested for this election only that the Vice President be elected today (10/9/21) for a two year term, with the seat being open again in 2023.
 - iii. Nan motioned to approve these edits to the guidelines, Anna seconded. Motion passed unanimously.
- b. Nomination and Election:
- i. Russel Weikle was nominated for President, Gerta Sorensen-London was nominated for Vice President.
 - ii. As a nominating committee officer, Gerta called three times for nominations from the floor. There were no other nominations. Nominations were closed. Gerta motioned to elect the uncontested nominees. Seconded by EP. Motion passed by the board unanimously.

13. Adjournment

- a. Janis moved to adjourn at 12:47pm. EP seconded. Motion approved. Meeting adjourned.

Upcoming Meetings:

Winter Board Meeting: 1/22/2022 9:00 - 12:00, Danish American Center (and/or Virtually

Spring Finance: 2/19/2022 tbd